

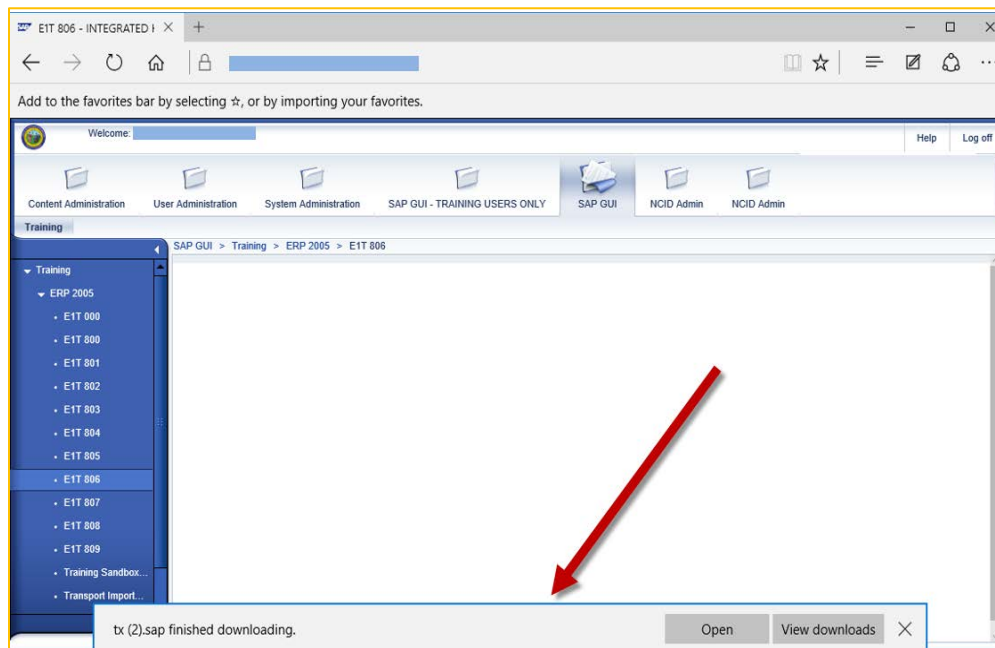
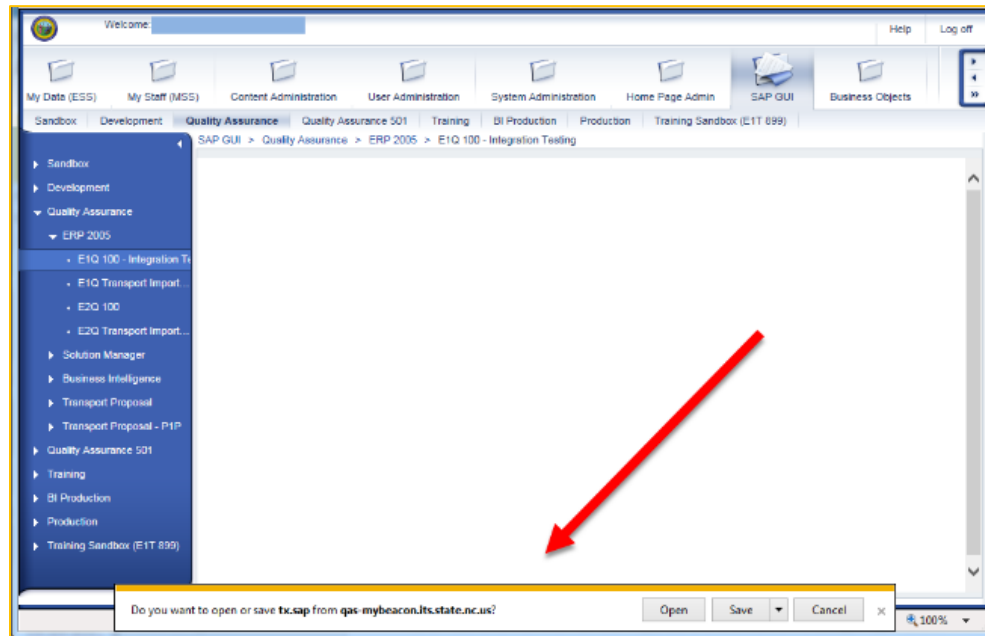


INTEGRATED HR-PAYROLL SYSTEM

HR | PAYROLL | BENEFITS | TRAINING | TIME

State-Owned PC Requirements

NOTE: The browser settings shown in this document do not prevent the security banner pop-up message from displaying at the bottom of the browser window when launching a SAPGUI client from the browser. End-users will need to click the *Open* button on the prompt to proceed.





DESKTOP PC MINIMAL REQUIREMENTS

Hardware

- **Portal:** CPU: 1+ GHz, RAM: 1GB, HD: 1GB
- **GUI (Windows 10):** CPU: 1+ GHZ, RAM: 1GB, HD: *(independent of SAP GUI release)*
- **Reporting Expert:** Portal+GUI+MS Office Products

Software

- **Operating Systems:** Windows 10
- **Acrobat Reader:** X, XI, DC
- **Browser(s):** Internet Explorer 11, Edge
- **SAP WIN GUI:** 750 Patch 1
- **Excel (MS Office):** 2003 and above
- **Java Runtime Environment (JRE):** 1.5 and above
- **Additional Business Objects requirement:** Adobe Flash Player add-on (Shockwave Flash Object)

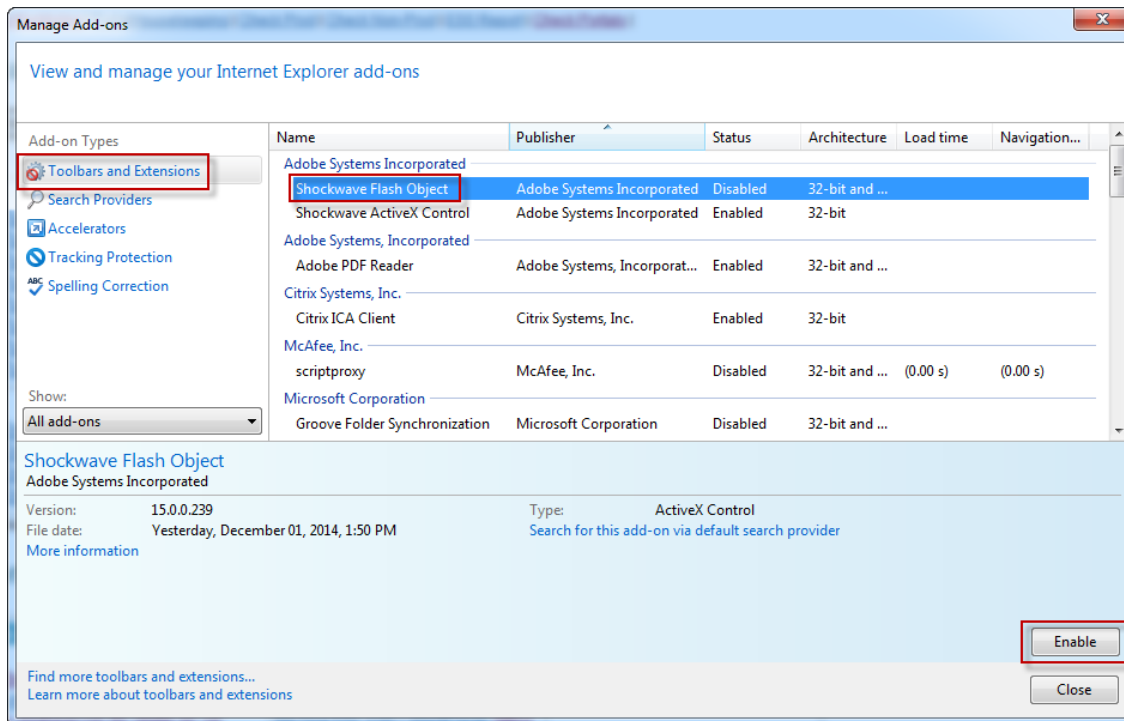
PORTAL BROWSER SETTING:

- Enable java scripts
- Enable ActiveX components
- Enable cookies
- The setting “Do not save encrypted files to disk” must be unchecked.
- Add to Pop-up Blocker’s list of Allowed sites **AND** add to Trusted sites the following domains:
 - *.nc.gov
 - *.its.state.nc.us
 - *.csod.com

The following is a step-by-step review of the Internet Explorer 11 browser settings which should be established:

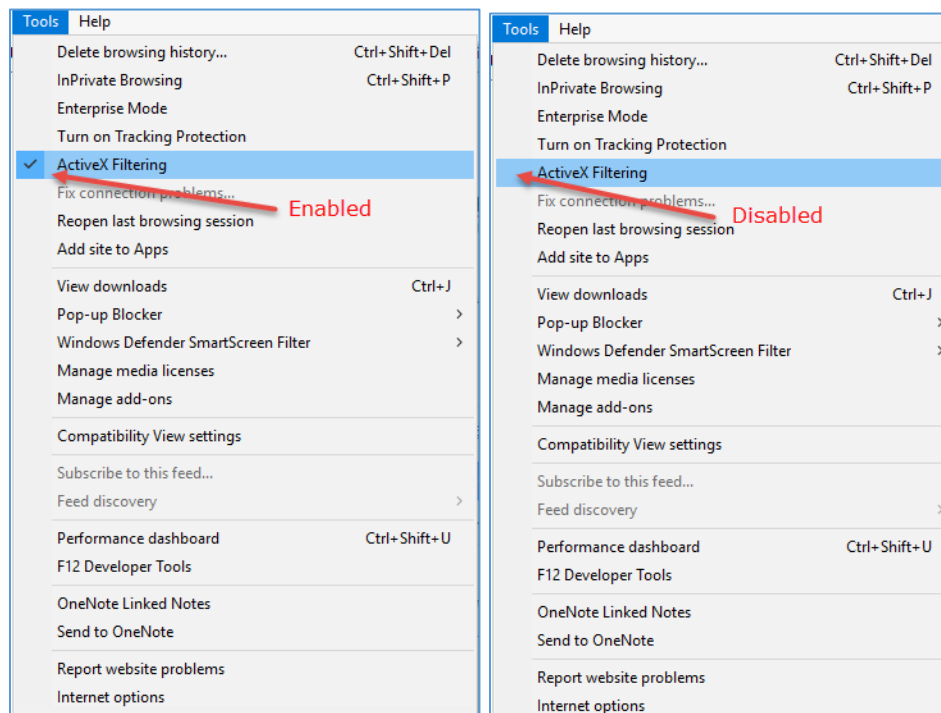
Adobe Flash Player add-on

After installing the add-on, verify that it is enabled by going to the following: **Tools → Manage add-ons → Toolbars and Extensions → Shockwave Flash Object →** if the **Enable** button is shown, click it.



IE 11 ActiveX Filtering

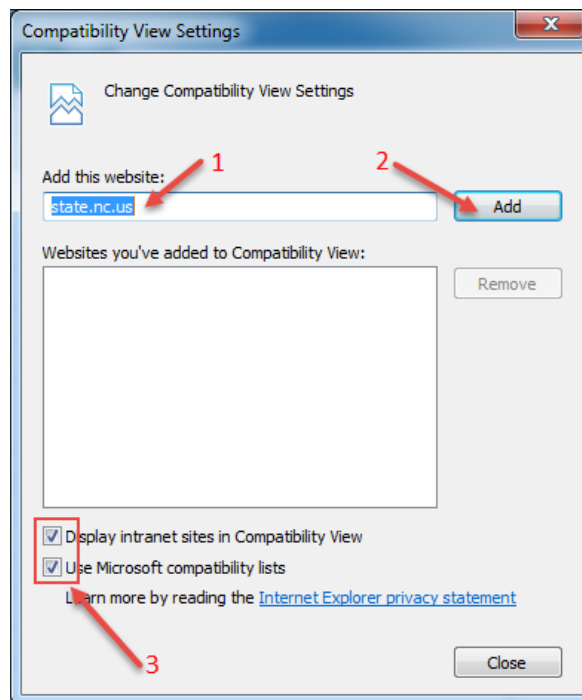
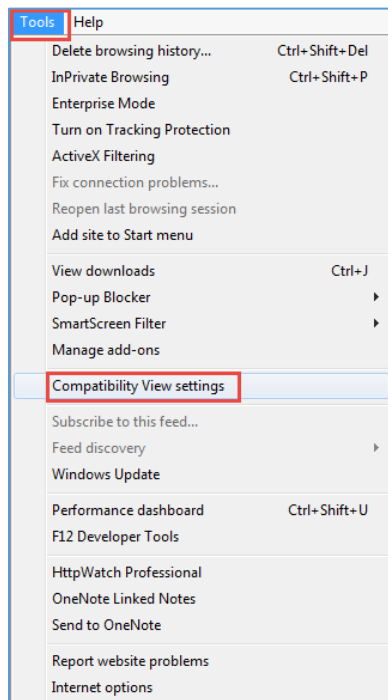
Verify the *ActiveX Filtering* feature is **DISABLED**. To do so, go to the **Tools** menu. If a checkmark is present next to *ActiveX Filtering*, click it to disable this feature.





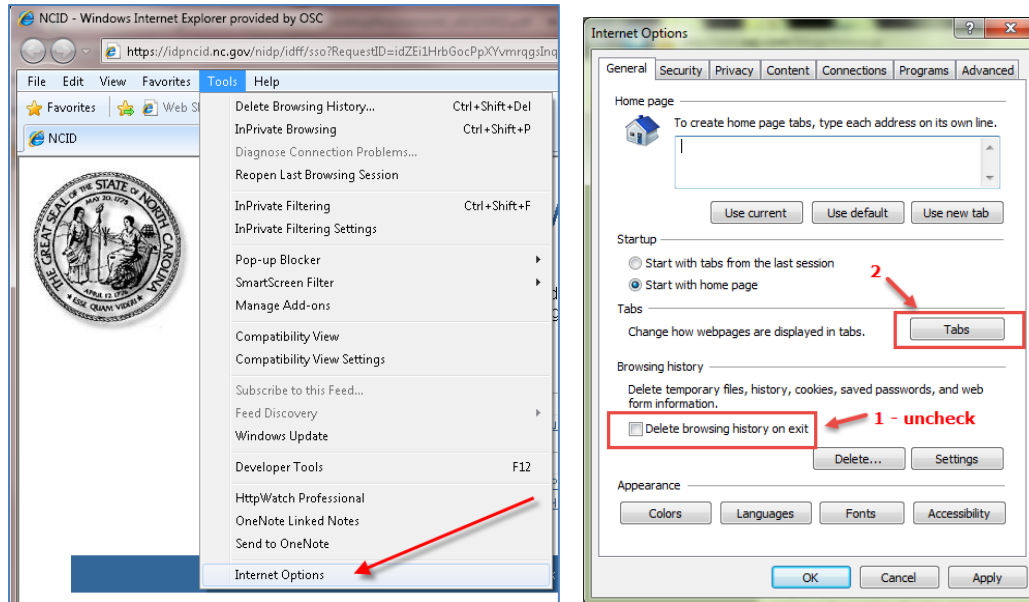
IE 11 Compatibility View Settings

In the Internet Explorer browser window go to **Tools** → **Compatibility View settings** → enter “its.state.nc.us”

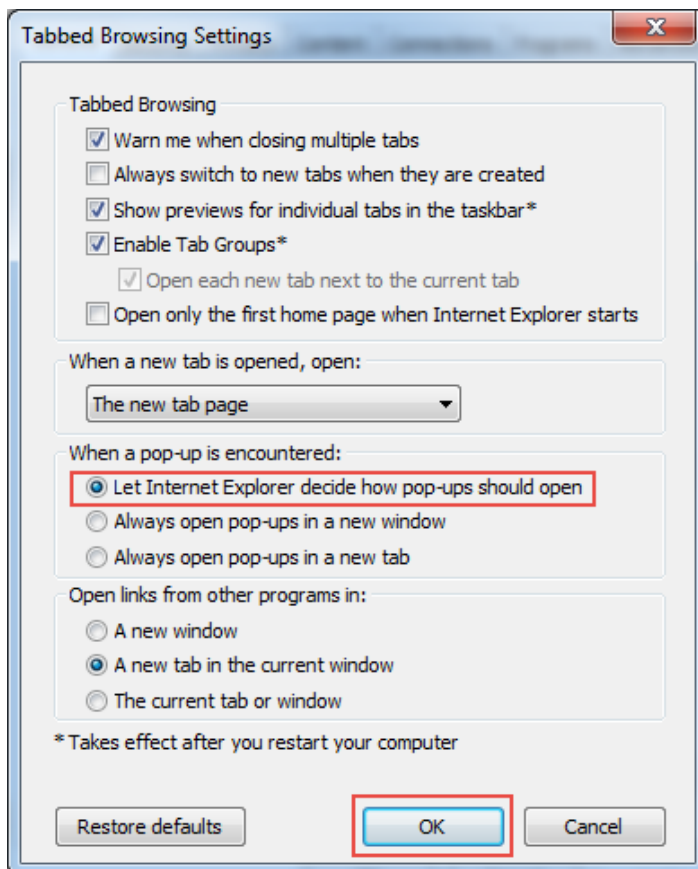


IE 11 Browser Settings

In the Internet Explorer browser window go to “**Tools**” → “**Internet Options**” → “**General tab**” → “**Tabs button**”

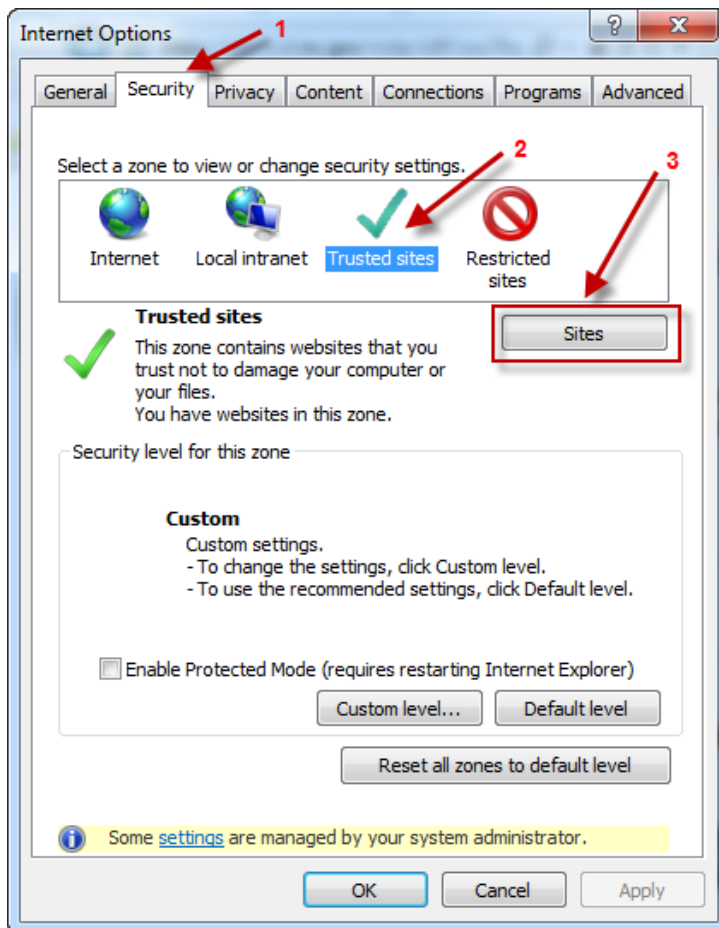


Select the *“Let Internet Explorer decide how pop-ups should open”* option → OK



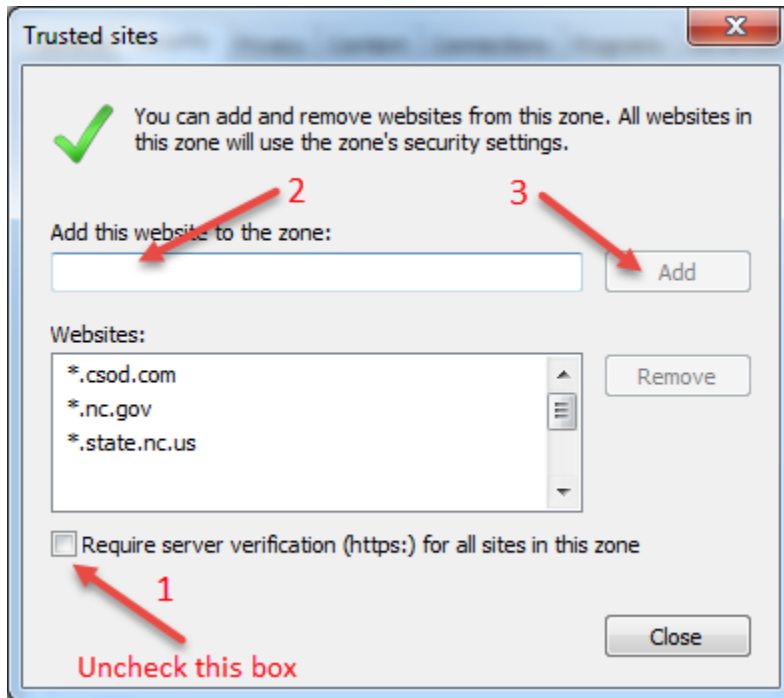


Select the **"Security"** tab, **"Trusted sites"**, and then the **"Sites"** button

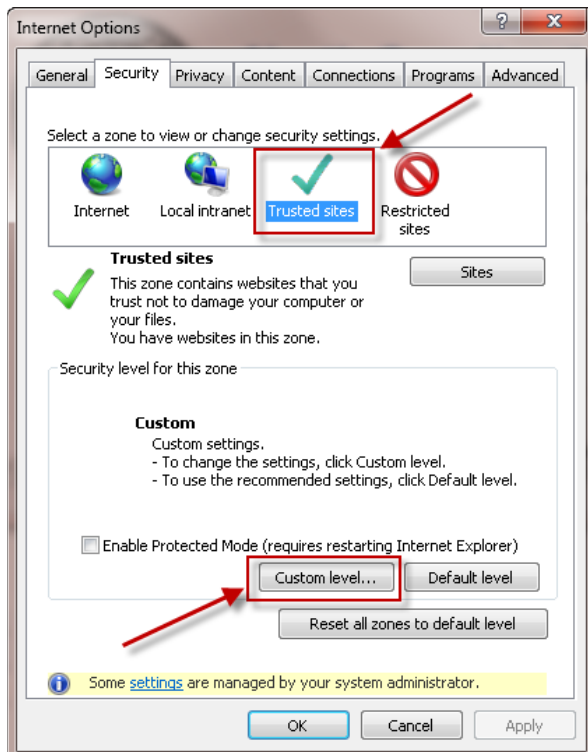


Add the following 3 entries in the **"Trusted sites"** then click **OK**:

- *.nc.gov
- *.its.state.nc.us
- *.csod.com

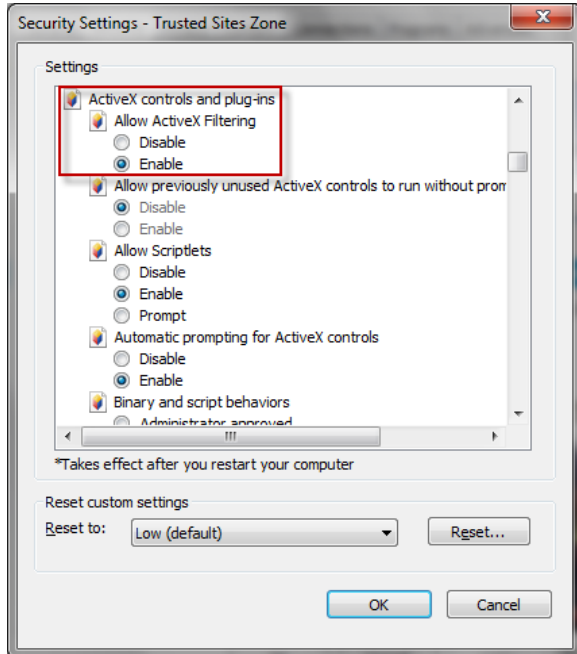


Be sure **“Trusted sites”** is still selected in the web content zone, then click **“Custom Level...”**:





Enable “Allow ActiveX Filtering”





ActiveX controls and plug-ins

Allow previously unused ActiveX controls to run without prom
☐ Disable
☒ Enable

Allow Scriptlets
☐ Disable
☒ Enable
☐ Prompt

Automatic prompting for ActiveX controls
☐ Disable
☒ Enable

Binary and script behaviors
☐ Administrator approved
☐ Disable
☒ Enable

Display video and animation on a webpage that does not use
☒ Disable
☐ Enable

Download signed ActiveX controls
☐ Disable
☒ Enable
☐ Prompt

Download unsigned ActiveX controls
☐ Disable
☒ Enable
☐ Prompt

Initialize and script ActiveX controls not marked as safe for sc
☐ Disable
☒ Enable
☐ Prompt

Run ActiveX controls and plug-ins
☐ Administrator approved
☐ Disable
☒ Enable
☐ Prompt

Script ActiveX controls marked safe for scripting*
☐ Disable
☒ Enable
☐ Prompt

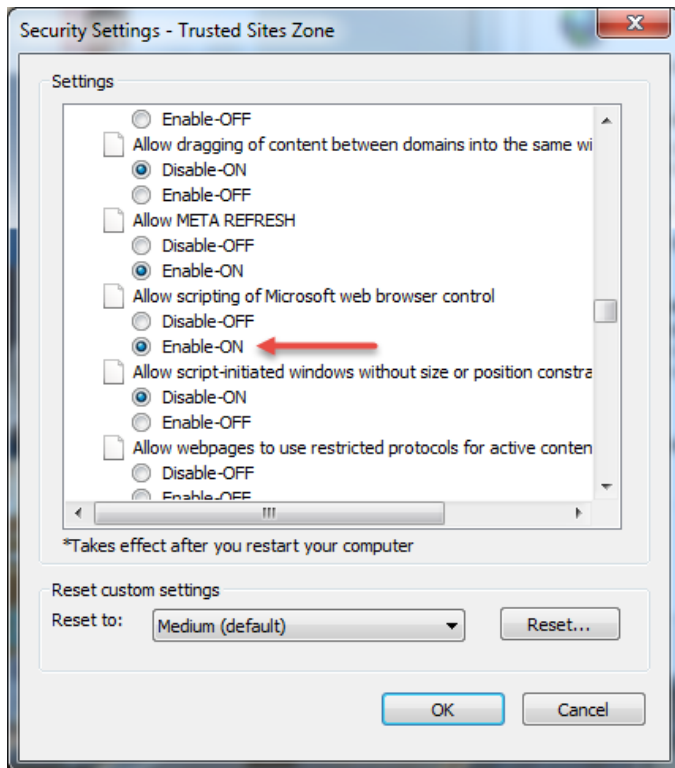
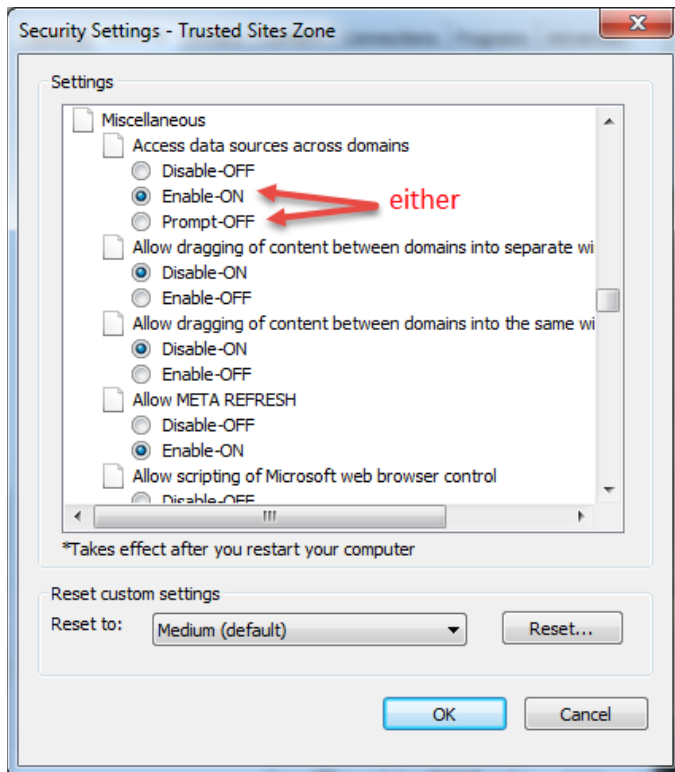
Downloads

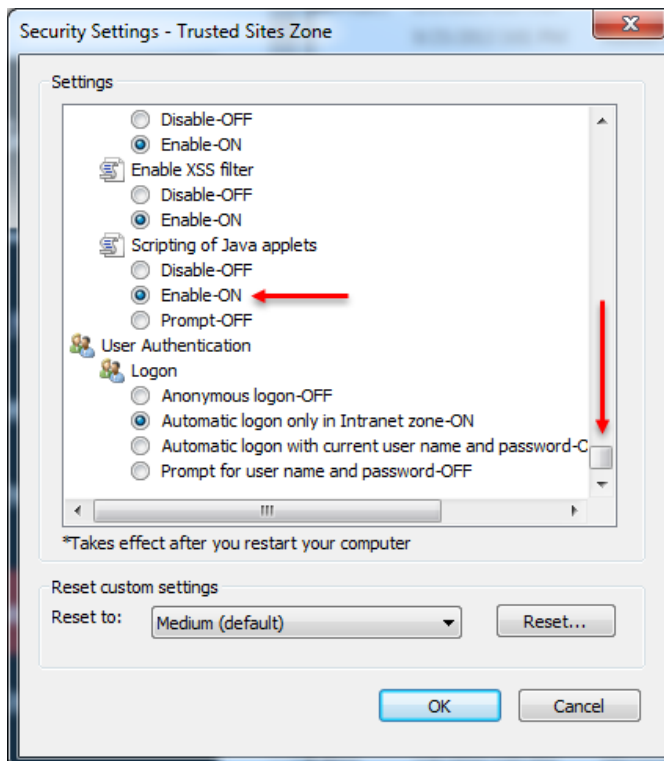
Automatic prompting for file downloads
☐ Disable
☒ Enable

File download
☐ Disable
☒ Enable

Font download
☐ Disable
☒ Enable
☐ Prompt

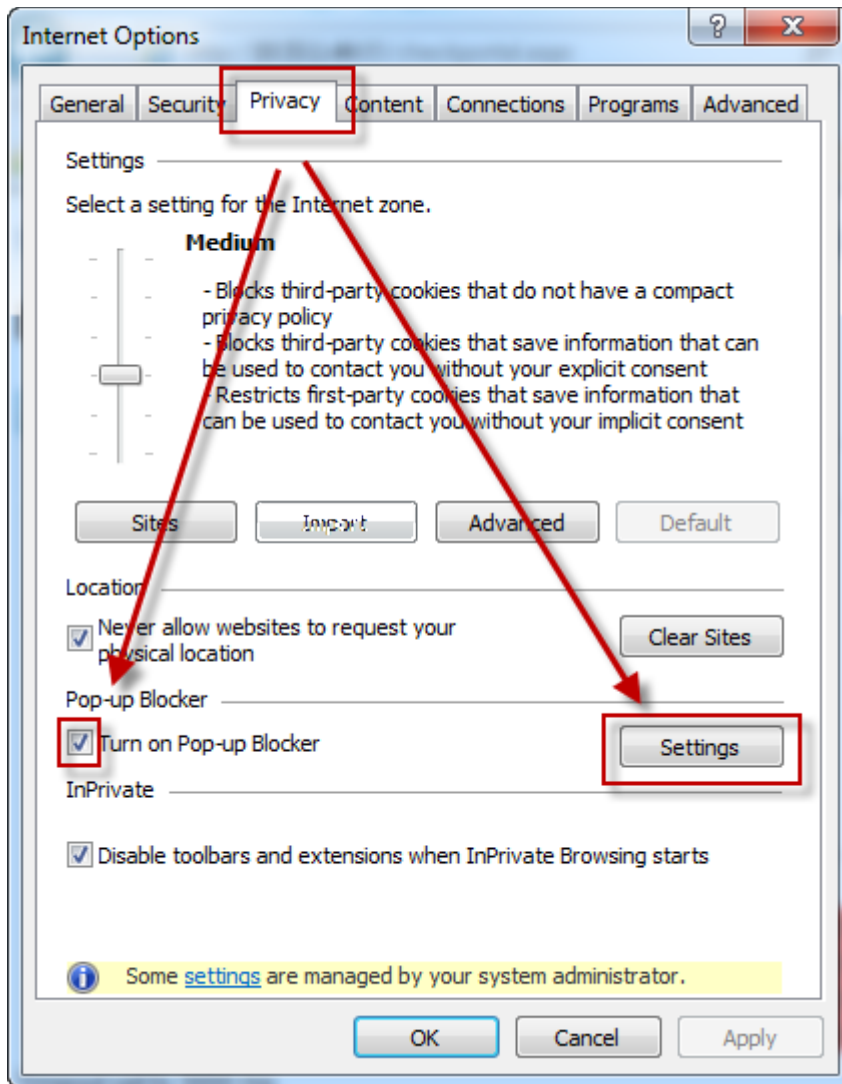
This option
may / may not
be available
depending
upon browser
version.







Pop-up Blocker Settings



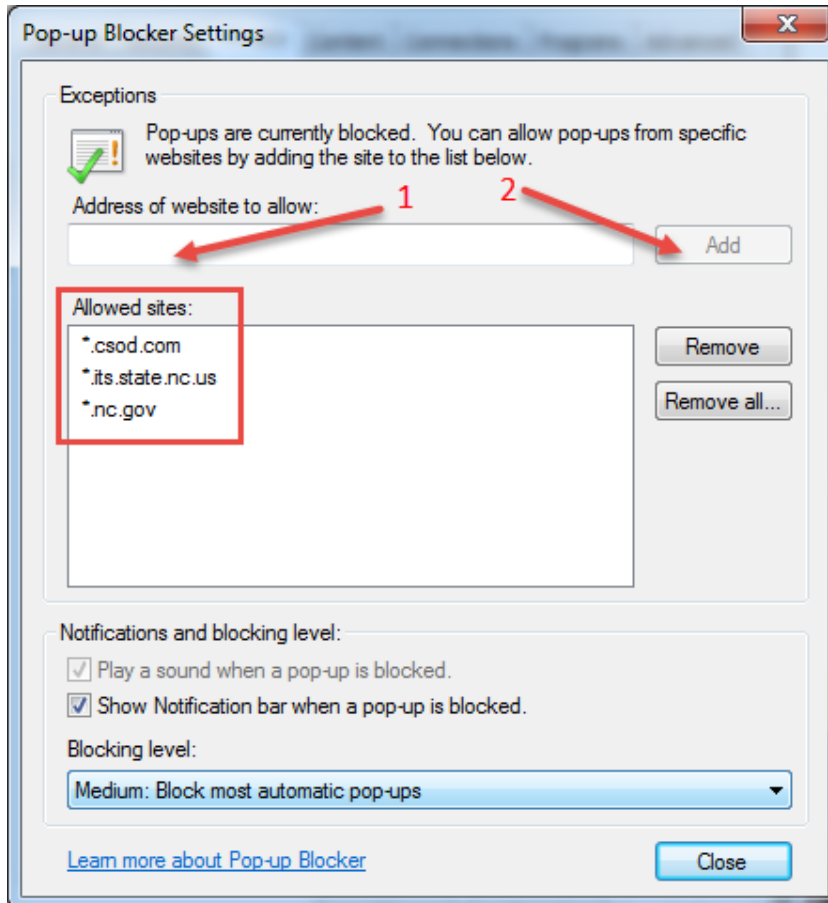


Add the following 3 entries in the Pop-up Blocker Settings' list of allowed sites then click **Close**:

*.nc.gov

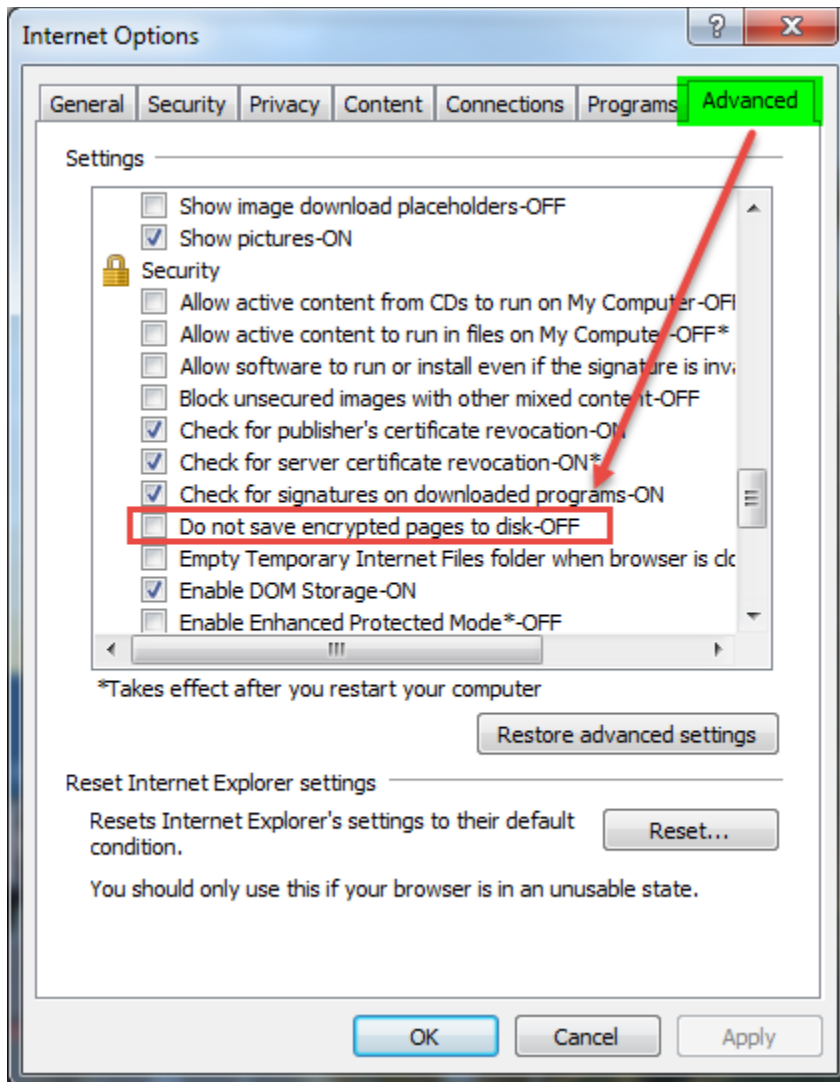
*.its.state.nc.us

*.csod.com





Other important settings:

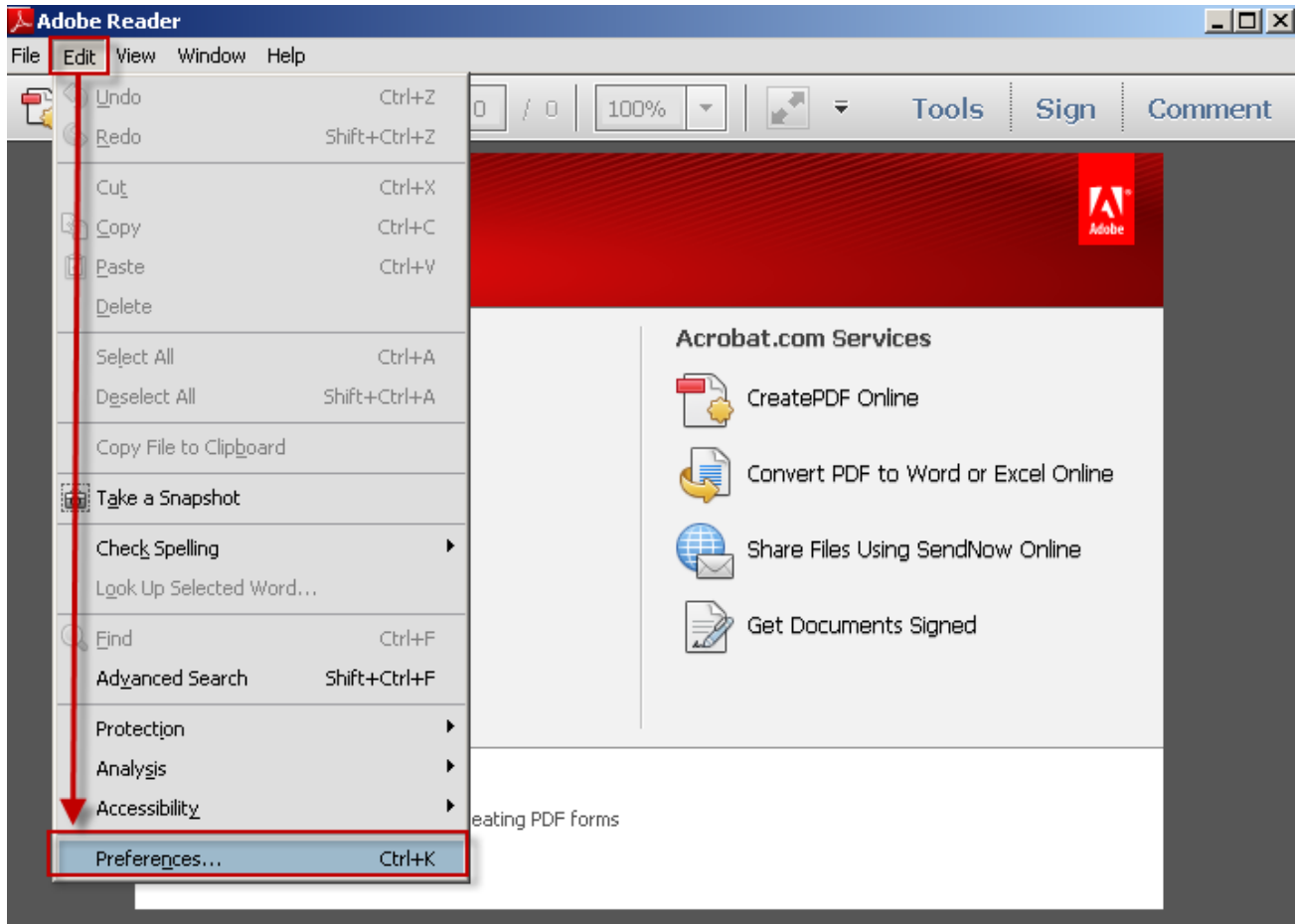




Adobe settings:

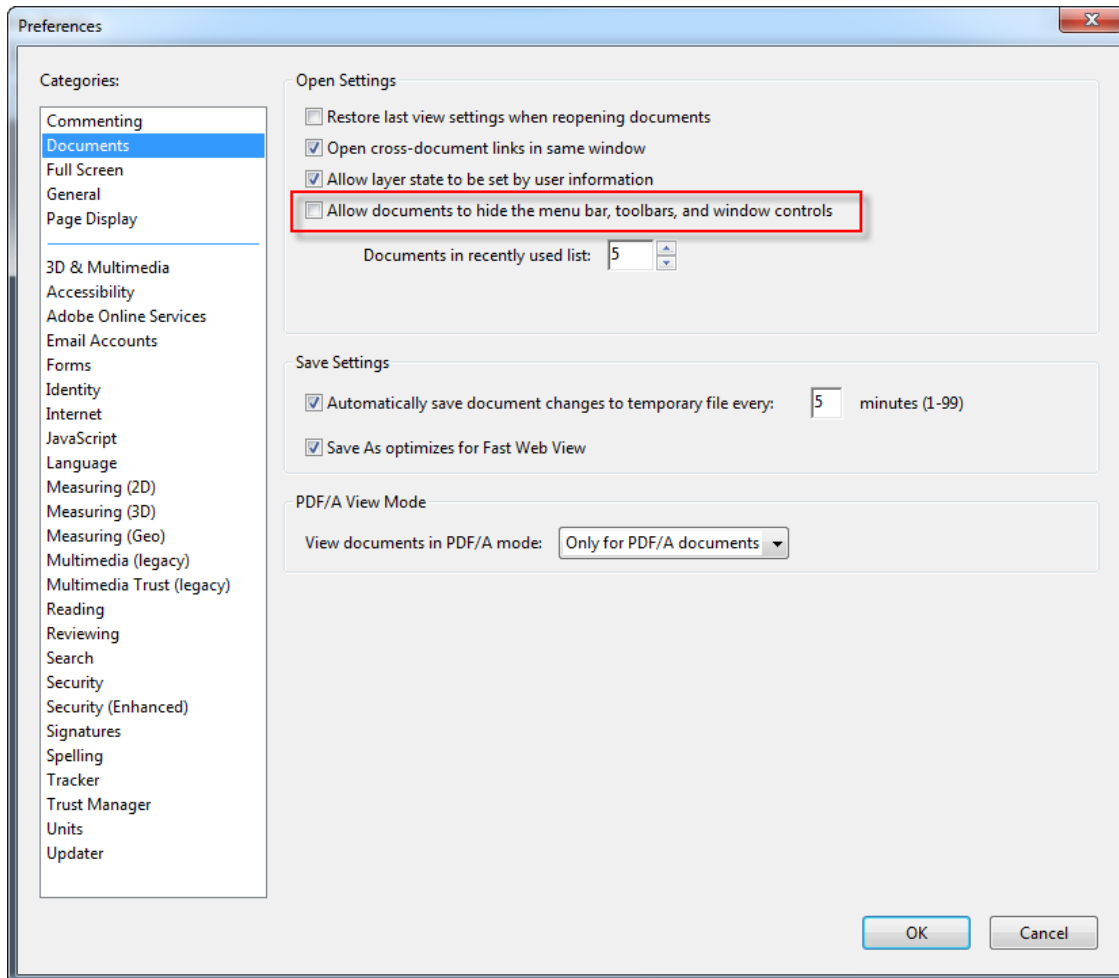
1. Close all IE/Firefox browsers.
2. Open the Adobe Reader X (**Start → All Programs → Adobe Reader**)
3. Click on **Edit → Preferences → Documents**

screensho



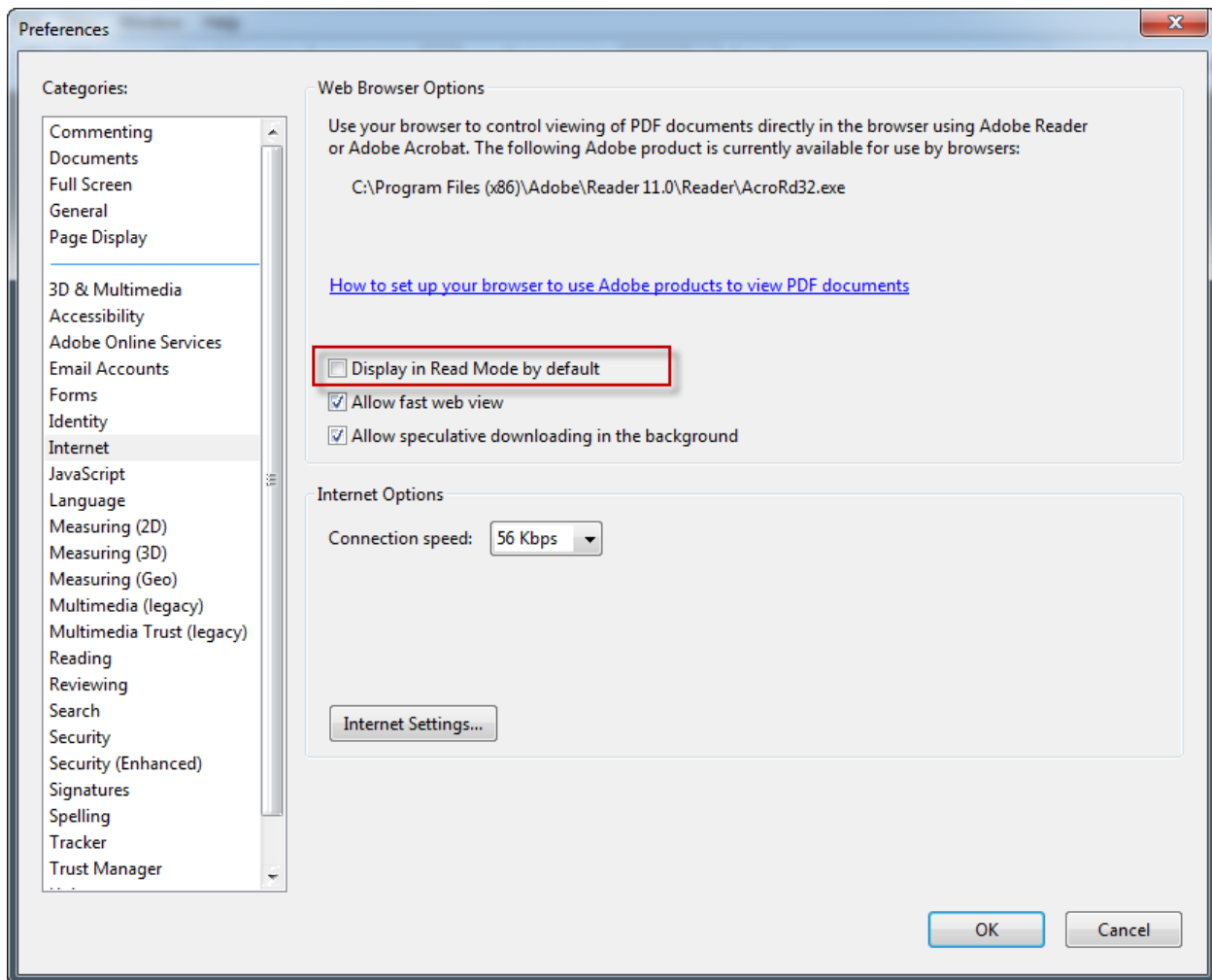


4. Uncheck the “Allow documents to hide the menu bar, toolbars, and window controls” checkbox:





- Click on the **"Internet"** option and uncheck the following box:



- Click **OK** when done. Open an Internet Explorer browser, login to the Integrated HR – Payroll System (formerly BEACON portal) and verify the pay statement displays correctly.