



E1T 899 LOGIN PROCEDURE

BUSINESS PROCESS PROCEDURE – GN-11

GN

The purpose of this Business Process Procedure is to explain how to log into the E1T 899 training client.

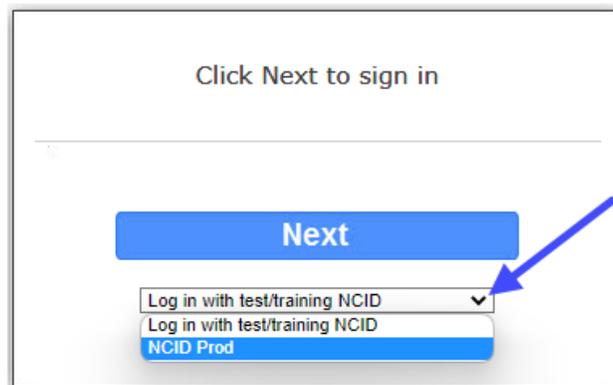
Trigger: There is a need to access the E1T 899 training client.

Business Process Procedure Overview:

In June 2023, access to the E1T 899 training client was decoupled from the Fiori SAP GUI tab. Access to this client is now done via the [Training Portal Link](#).

Log into the E1T 899 training client

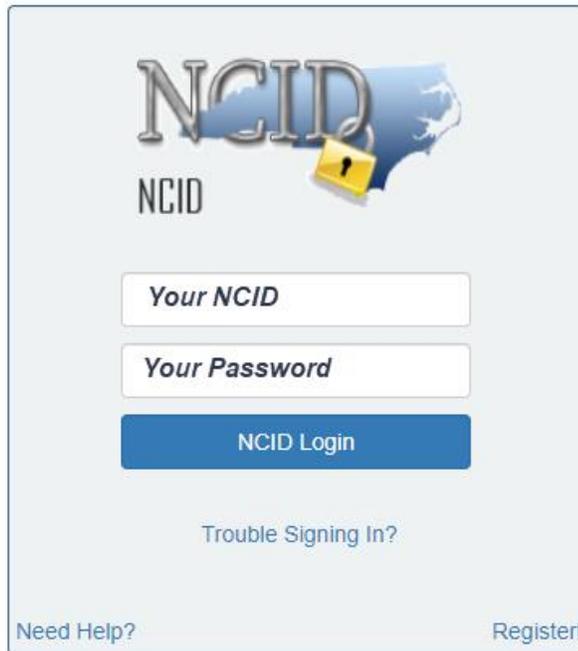
1. Use this link to log in to the E1T 899 training client: <https://trg-mybeacon.its.state.nc.us/irj/portal>
2. **VERY IMPORTANT:** Click the drop down menu and change the value to 'NCID Prod'.



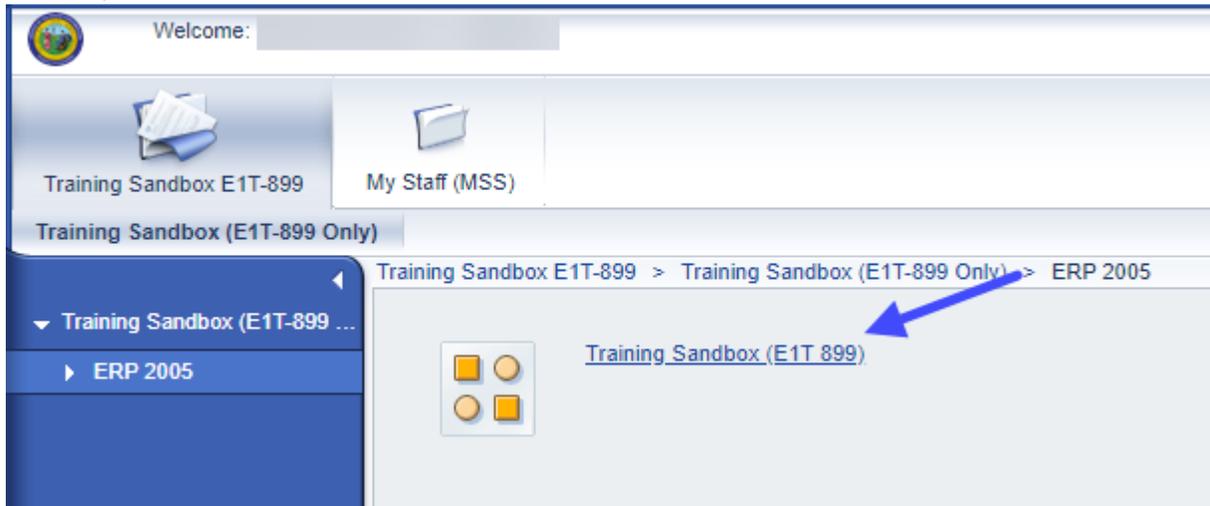
[Customer Service](#) | [System Status](#) | [Privacy & Security](#) | [Legal](#)

3. Click the 'Next' button.

- In the *Username* field, input your NCID. This process will not work if you attempt to use your email address. In the *Password* field, input your NCID password. This will be the same one that you would use to log into Fiori.



- Click the NCID Login button.
- You are brought directly to the 'cheese and crackers' screen. Click on the *Training Sandbox (E1T 899)* link to open an SAP GUI session.



Additional Resources

Training HELP website: https://www.osc.nc.gov/state-agency-resources/training/training_help_documents

Change Record

Created date: 6/20/2023 – Doug Genzlinger