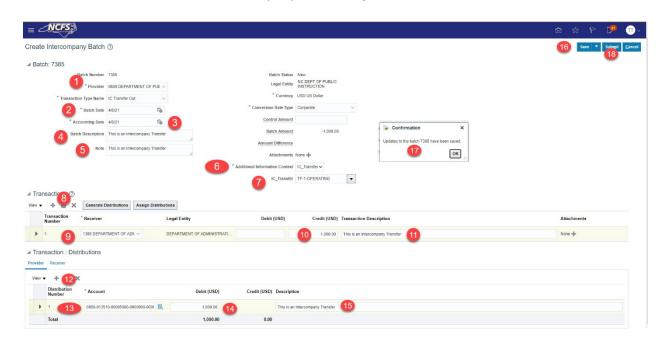


CREATE AN INTERCOMPANY TRANSFER AS PROVIDER JOB AID CM-24



The purpose of this Job Aid is to explain how to create an intercompany transfer as a provider in the NCFS Cash Management System.

Menu Path: Home> Intercompany Accounting> Transactions> Create Transaction



| Step | 1. | Select Provi | der |
|------|----------|--------------|-----|
| JUER | . | Jeieet Fron | ucı |

Step 2: Batch Date default

Step 3: Accounting Date default

Step 4: Enter Batch Description

Step 5: Enter Note - Enter Your Name and the purpose of the transfer.

Step 6: Select Additional Information Context

Step 7: Select IC Transfer Type

Step 8: Click Plus sign to add a row (if needed)

Step 9: Select Receiver

Step 10: Enter Credit Amount

Step 11: Enter Description

Step 12: Click Plus sign to add a row (if needed)

Step 13: Enter Provider Account

Step 14: Enter Debit Amount

Step 15: Enter Description

Step 16: Click Save

Step 17: Confirmation box appears> Click OK

Step 18: Click Submit

Note: The transfer is now submitted to the Receiver

