

# NCAS Training Class Schedule 2010

Class Number	Class Name	Duration	Dates Offered
<b>January</b>			
SM01	Agency System Management	2 days	Tues & Wed: January 26-27, 2010
<b>February</b>			
IE03	Basic IE Reporting	2 days	Tues & Wed: February 2-3, 2010
BD01	Budget Management	1 day	Tues: February 9, 2010
<b>March</b>			
DSS-01A	DSS Basics	1 day	Wed: March 3, 2010
CI01	Capital Improvements	2 hrs	Tuesday, March 09, 2010
SM01	Agency System Management	2 days	Tues & Wed: March 16-17, 2010
<b>April</b>			
DSS-01A	DSS Basics	1 day	Wed: April 14, 2010
IE01	Using IE in NCAS Environment	4 hrs	Thurs: April 15, 2010
AP01	Accounts Payable Overview	2 days	Tues & Wed: April 27-28, 2010
AP03	Accounts Payable Matching	1 day	Thurs: April 29, 2010
<b>May</b>			
PC01	Procurement Card	4 hrs	Tues: May 4, 2010
BD01	Budget Management	1 day	Tues: May 11, 2010
AP02	Accounts Payable Management	1 day	Wednesday, May 12, 2010
FA01	Fixed Assets Basics	4 hrs	Tuesday, May 18, 2010
CMCS	Cash Management Control System	4 hrs	Wednesday, May 19, 2010
DSS-01A	DSS Basics	1 day	Thurs: May 20, 2010
<b>June</b>			
SM01	Agency System Management	2 days	Tues & Wed: June 1-2, 2010
<b>July</b>			
No Classes Scheduled			
<b>August</b>			
SM01	Agency System Management	2 days	Tues & Wed: August 3-4, 2010-Cancelled
<b>September</b>			
1099	1099 Processing	1 day	Wednesday, September 01, 2010
VN01	Vendor Processing	1 day	Wednesday, September 15, 2010
SA01	Security Administrators' Workshop	4 hrs	Tuesday, September 21, 2010
IE03	Basic IE Reporting	2 days	Wed & Thurs: September 22-23, 2010
<b>October</b>			
IE01	Using IE in NCAS Environment	4 hrs	Wed: October 6, 2010
AP01	Accounts Payable Overview	2 days	Tues & Wed: October 19-20, 2010
AP03	Accounts Payable Matching	1 day	Thurs: October 21, 2010
PC01	Procurement Card	4 hrs	Wed: October 27, 2010
<b>November</b>			
IE04	Advanced IE Reporting	1 day	Tuesday, November 2, 2010
BD01	Budget Management	1 day	Thurs: November 4, 2010
<b>December</b>			
No Classes Scheduled			