



State of North Carolina

Office of the State Controller

Michael F. Easley, Governor

Robert L. Powell, State Controller

September 01, 2005

MEMORANDUM NO. PYR2005-018

TO: All Agencies Served by the State Controller's Office
Payroll Section

FROM: Roger Farmer
Payroll Administrator

SUBJECT: Legislative Increase and Health Plan Rate Changes

The online payroll system and payroll transmittals, for the month of September, have been updated to reflect the Legislative Increase as enacted by the General Assembly. Since the Legislative Increase had an effective date of July 1, 2005, the employee's September current pay will also reflect the retroactive pay amounts for the months of July and August.

Our update process makes use of the following criteria:

1. Only employees having a cycle "A" master will be updated.
2. The social security number and unit number on the personnel file must match with that shown on the payroll system.
3. If an employee's old salary on the payroll system is the same as the old salary appearing on the personnel file, we will apply the new salary. Otherwise, the employee's salary will remain unchanged.
4. If the employee's old current pay is the same as that derived by dividing their old annual salary by the rate factor, we will automatically update their current pay for the month of September plus add the retroactive pay amounts.
5. Employees having split records are not updated.

MAILING ADDRESS
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LOCATION
3512 Bush Street
Raleigh, NC

We will produce three reports concerning the Legislative Increase Update Process. Each of these reports will reside on X/PTR. All three will be located under:

OSCPX EMERGENCY

We have listed below the names of the three informational reports, which should be viewed and printed:

1. 2005 LI NOT APPLIED – PERSONNEL RECORDS DROPPED – PX722-1
2. 2005 LEGISLATIVE INCREASE NOT APPLIED –PX722-2
3. 2005 LEGISLATIVE INCREASE APPLIED – PX722-3

There are two things about the payroll transmittal that should be brought to your attention.

1. The figure shown for “PREV PAY” is not what the employee previously received. The update process, in most situations, caused this figure to be the same as that shown as NEXT PAY”.
2. The word “W/RETRO” appears to the right of the NEXT PAY”, if the employee received the July and August RETRO amount.

STATE HEALTH PLAN

The transmittal has been updated to reflect the new Hospitalization Premiums for the State Health Plan. Reports showing these update changes were mailed along with the August month-end deductions. We have also attached a copy of the new State Health Plan Schedule.

ASI-TRICARE PLAN CHANGES

Listed below is the new October 01, 2005 rate schedule for the ASI-TRICARE PLAN. (These rates are deductible in the month of September.)

PREVIOUS PLAN

<u>CATEGORY</u>	<u>EMPLOYEE DEDUCTION</u>	<u>EMPLOYER MATCHING</u>	<u>TOTAL PREMIUM</u>
Employee Only	\$ 0.00	\$ 60.50	\$ 60.50
Employee + Child(ren)	59.00	60.50	119.50
Employee + Spouse + Family	100.00	60.50	160.50

NEW PLAN

<u>CATEGORY</u>	<u>EMPLOYEE DEDUCTION</u>	<u>EMPLOYER MATCHING</u>	<u>TOTAL PREMIUM</u>
Employee Only	\$ 0.00	\$ 60.50	\$ 60.50
Employee + Child(ren) or <u>Spouse</u>	59.00	60.50	119.50
Employee + Family	100.00	60.50	160.50

The rates for each Tier remain the same as before. However, the SPOUSE has moved FROM the Tier “Employee + Spouse/Family” TO the Tier “Employee + Child(ren) or Spouse”. This

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change indicates that the premium deduction amount for the Spouse will need to be MANUALLY changed in September FROM \$100 TO \$59.

If there are any questions concerning the update process, please contact this office.